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**CITY OF KELOWNA**

**MEMORANDUM**

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**Date:** March 30, 2005  
**File No.:** 0870-20

**To:** City Manager

**From:** Civic Properties Manager

**Subject:** Regional District of Central Okanagan – Ellison Fire Hall

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**RECOMMENDATION:**

THAT City Council approve the five-year lease with the Regional District of Central Okanagan (CORD) for the old Ellison Fire Hall located at 4660 Old Vernon Road attached to the report dated March 30, 2005;

AND THAT the Civic Properties Manager is authorized to sign the Lease on behalf of the City of Kelowna.

**BACKGROUND:**

The lease is for the old Ellison Fire Hall located at 4660 Old Vernon Road for the purpose of a permanent base of operation and home for the Central Okanagan Search and Rescue.

Since the Regional District's Ellison Volunteer Fire Department moved to their new facilities, the old Ellison Fire Hall has become available for City use. The Kelowna Airport Fire Department and the Kelowna Fire Department both confirmed they had no future requirements for the property. The lease will be with CORD for a five-year term commencing from November 1, 2004. The base rent is one dollar per annum. CORD will be responsible for all insurance requirements for the building, contents and liability. All building and grounds maintenance, improvements and operating costs are to be paid by CORD. However, capital improvements and major repairs must be approved by the City.

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Jim Waugh  
Civic Properties Manager

**Attachments**

**Cc:** Director of Parks and Leisure Services  
Director of Financial Services